



CONTRACT DOCUMENTS AND SPECIFICATIONS FOR

**Project: #WM363701
Extension To The Town Of Chapin
From I-26 To Stonewall Court**

CONTRACTOR:

ADDRESS:

CONTRACTOR'S LICENSE NUMBER:

CITY OF COLUMBIA
UTILITIES & ENGINEERING
1136 WASHINGTON STREET 29201
P.O. BOX 147 COLUMBIA, SC 29217
OFFICE (803) 545-3400
FAX (803) 545-3295

**CIP Project #WM3637-01
Water Main Extension to the Town of Chapin – Phase I
From I-26 to Stonewall Court
for the City of Columbia, South Carolina**

**PROPOSAL
BID FOR STIPULATED SUM CONTRACT**

TO THE HONORABLE MAYOR AND CITY COUNCIL

Date: _____

The undersigned, as bidder, declares that we have received and examined the Contract Documents, CIP Projects #WM3637-01, Water Main Extension to the Town of Chapin – Phase I, From I-26 to Stonewall Court and will contract with the Owner, on the form of agreement provided herewith, to do everything required for the fulfillment of the contract for the construction of the aforementioned project at the prices and on the terms and conditions herein contained.

We acknowledge that addenda numbers _____ through _____ have been received and have been examined as part of the Contract Documents.

We further agree, if our bid is accepted and a contract for performance of the work is entered into with the Owner, to so plan work and to prosecute it with such diligence that the work shall be completed within the time stipulated.

The bidder declares that he is authorized and qualified to perform the type of work described within the Contract Documents and shown on the Drawings. The bidder further declares that he is licensed in the State of South Carolina, with the license number indicated below.

The bidder hereby agrees that he will furnish at his own cost and expense all of the materials, and all the necessary labor, tools, apparatus, machinery, equipment, transportation and all other things which may be required to fully and properly perform all the terms, covenants, provisions and agreements of the contract; including items not specifically shown on the plans that would be for the benefit of the contractor to better expedite construction (i.e. temporary ditches, berms, or access routes).

The bidder hereby agrees to do said work and furnish said materials as prescribed and required in the contract documents and according to the drawings at the following stipulated prices:

PROJECT # WM3637-01
Water Main Extension to the Town of Chapin – Phase I
From I-26 to Stonewall Court

BID PROPOSAL

DO NOT CHANGE ANY ITEM DESCRIPTION ON THESE SHEETS UNLESS YOU ARE DIRECTED TO BY ADDENDUM. IN THE EVENT THE CONTRACTOR MAKES ANY CHANGES, THE BID WILL NOT BE READ PUBLICLY AND THE PROPOSAL WILL BE REJECTED AND NOT CONSIDERED. TESTING (SECTION 16.4) AND THRUST BLOCKS SHALL BE INCLUDED WITH THE PIPE INSTALLATION COST.

Item	Description	City of Columbia Specification Number	Unit	Estimated Quantity	Unit Cost	Total
1	16" DIP Water Main	Section 16.2.4	LF	6,600	\$ _____	\$ _____
2	16" DIP (Restrained Joint) Water Main	Section 16.2.4	LF	2,260	\$ _____	\$ _____
3	12" DIP (Restrained Joint) Water Main	Section 16.2.4	LF	420	\$ _____	\$ _____
4	8" DIP (Restrained Joint) Water Main	Section 16.2.4	LF	180	\$ _____	\$ _____
5	16"x16" MJDI Tee	Section 16.2.8	EA	4	\$ _____	\$ _____
6	16"x12" MJDI Tee	Section 16.2.8	EA	2	\$ _____	\$ _____
7	16"x8" MJDI Tee	Section 16.2.8	EA	3	\$ _____	\$ _____
8	16" MJDI Butterfly Valve & Box	Section 16.2.15	EA	11	\$ _____	\$ _____
9	12" MJDI Butterfly Valve & Box	Section 16.2.15	EA	6	\$ _____	\$ _____
10	8" MJDI Gate Valve & Box	Section 16.2.14	EA	3	\$ _____	\$ _____
11	24"x16" MJDI Reducer	Section 16.2.8	EA	1	\$ _____	\$ _____
12	16"x12" MJDI Reducer	Section 16.2.8	EA	4	\$ _____	\$ _____
13	16" MJDI 90° Bend	Section 16.2.8	EA	2	\$ _____	\$ _____
14	16" MJDI 45° Bend	Section 16.2.8	EA	12	\$ _____	\$ _____
15	16" MJDI 22.5° Bend	Section 16.2.8	EA	2	\$ _____	\$ _____
16	16" MJDI 11.25° Bend	Section 16.2.8	EA	5	\$ _____	\$ _____
17	12" MJDI 22.5° Bend	Section 16.2.8	EA	1	\$ _____	\$ _____

Item	Description	City of Columbia Specification Number	Unit	Estimated Quantity	Unit Cost	Total
18	6" Fire Hydrant Assembly	Section 16.2.13 & Section 16.3.9	EA	11	\$ _____	\$ _____
19	12" MJDI Plug	Section 16.2.8	EA	6	\$ _____	\$ _____
20	8" MJDI Plug	Section 16.2.8	EA	3	\$ _____	\$ _____
21	Air Release Valve & Housing on 16" main	Section 16.2.16	EA	2	\$ _____	\$ _____
22	Concrete Thrust Blocking	Section 16.2.19 & Section 16.3.10	CY	22	\$ _____	\$ _____
23	Concrete Pipe Encasement	Section 16.2.19 & Section 16.5.17	CY	49	\$ _____	\$ _____
24	Cut & Repair Asphalt Driveway	Per Plans	LF	21	\$ _____	\$ _____
25	Cut & Repair R.O.C. Roadway	Per Plans	LF	86	\$ _____	\$ _____
26	Erosion Prevention / Sediment Control	Section 02270	LS	1	\$ _____	\$ _____
27	Cash Allowance	Section 00800	LS	1	\$ <u>50,000</u>	\$ <u>50,000</u>

UNLESS ITEMIZED IN THIS BID PROPOSAL, ALL PROPERTY RESTORATION, INCLUDING, BUT NOT LIMITED TO, FENCE, GATES, LANDSCAPING, ETC., WILL BE INCLUDED WITH THE COST OF PIPE INSTALLATION.

Proposals will be evaluated on the Base Bid without consideration for any alternate bid items.

All Addendum must be acknowledged as received herein:

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Addendum No. _____ Date _____

The drawings, specifications and addenda are complementary of each other. What is called for by one shall be as binding as if called for by all. If a conflict between any of the above is discovered by the Contractor, the problem shall be referred to the Engineer as soon as possible for resolution by the Engineer. Should a conflict occur which is not resolved before bid time and/or is necessary to comply with mandatory requirements (i.e., codes, ordinances, etc.), it shall be the Contractor's responsibility to price and bid the more expensive method.

The undersigned proposes and agrees to begin the work on a date to be specified in a written order of the Owner and to complete the amount of work herein contemplated.

Project Completion Dates:

Substantial Completion;

Phase One construction shall be fully completed within one-hundred-fifty (150) consecutive calendar days from the date of the awarded contract

Final Completion;

Any remaining work/restoration shall be fully completed within one-hundred-eighty (180) consecutive calendar days from the date of the awarded contract

The bidder hereby agrees to enter into a contract to begin and complete said work according to plans, specifications and all the terms and conditions of the advertisement, instructions to bidder, and of the proposal, and within ten (10) days from the date of acceptance of this proposal, will furnish bonds and insurance.

Attached hereto is a bid bond or certified check for the sum of (5%)

_____ (\$ _____)

Dollars payable to The City of Columbia, which check shall be held by the City (1) until the successful bidder shall have executed, as required, the contract and bond, and (2) in the event that the contract is awarded to the undersigned and he shall fail to execute, as required, the contract and bond, then the said check shall be retained as and for liquidated damages for such failures, otherwise the said check shall be returned to the undersigned.

The undersigned hereby agrees that the City has the right to reject any or all bids and the undersigned shall not dispute the quantities used in preparing the bids.

Respectfully submitted,

SEAL
(if bid is by a Corporation)

Signature of Person, Firm or Corporation Making Bid

Title

S. C. Contractor's License No.

Business Address

BID BOND

KNOW ALL MEN BY THESE PRESENTS that we, the undersigned _____ as Principal, and _____ as Surety, are hereby held and firmly bound unto The City of Columbia, South Carolina, as owner, in the penal sum of _____

for payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, personal representatives, administrators, successors and assigns.

Signed this _____ day of _____, 2015.

The condition of the above obligation is such that whereas the Principal has submitted to the CITY OF COLUMBIA a certain bid, attached hereto and hereby made a part to enter into a contract in writing, for the **Project: #WM363701 Extension To The Town Of Chapin From I-26 To Stonewall Court**

NOW, THEREFORE:

- (a) If said Bid shall be rejected, or in the alternate,
- (b) If said Bid shall be accepted, and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said Bid) and shall furnish a bond for his faithful performance of contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said Bid,

then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Owner may accept such Bid; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Attest Principal

Attest Surety

SEAL By: _____

Countersigned

By _____

Attorney-in-Fact

CERTIFICATE AS TO CORPORATE PRINCIPAL

I, _____, certify that I am the secretary of the corporation named as principal in the within bond; that

_____, who signed the said bond on

behalf of the principal was then the _____ of the said corporation and duly authorized to sign on the said corporation's behalf; that I know the signatory's signature and the signatory's signature on the within bond is genuine; and, that the said bond was duly signed, sealed and attested to, for and on behalf of the said corporation.

_____(Corporate Seal)

By: _____

Its: Secretary

(Power-of-attorney for person signing for surety company must be attached to bond.)



NONCOLLUSION AFFIDAVIT

City of _____

State of _____

County of _____

_____ (Name) being first duly sworn, deposes and says that:

(1) He is _____ (Position) of _____ (Company Name),
the Bidder that has submitted the attached Bid for _____ (Project)

(2) He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid:

(3) Such Bid is genuine and is not a collusive or sham Bid:

(4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Columbia, S.C. or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

(Signed) _____

(Title)

Subscribed and sworn to before me

this _____ day of _____, 20_____

(Notary Public)

SEAL

My commission expires _____

**Project: #WM363701
Extension To The Town Of Chapin From I-26 To Stonewall Court**

SUBCONTRACTING OUTREACH PROGRAM AGREEMENT

I, _____, hereby certify that I am
_____ of the named Contractor in the forgoing Bid; that
I have read the requirements of the Contract Documents related to Subcontracting
Outreach Program utilization for the Project, and hereby agree to comply with all
requirements of the Contract Documents related to issuance of the **Notice of Award**.

By: _____

Name: _____
(Print or Type)

Title: _____

Subscribed and Sworn to before me this _____ day of _____, 201_____.

(Notary Public Signature)

My Commission Expires: _____

06/25/02



City of Columbia Subcontractor Qualification Statement Subcontracting Outreach Program (SOP)

I certify that **My Company** meets all of the following qualifications below to be an eligible Subcontractor, Vendor/Supplier, or Manufacturer for the Subcontracting Outreach Program (SOP).

Please check each box below:

Is a qualified Subcontractor, Vendor/Supplier, or Manufacturer, who is certified, or self-identified as a Disadvantaged Business Enterprise (**BDE**); Disabled Veteran Enterprise (**DVBE**); or an Other Business Enterprise (**OBE**) in compliance with the definitions, outlined in the Subcontractor Outreach Program Guidelines.

- Service category (Subcontractor – Vendor/Supplier – Manufacturer): _____
- Status (**DBE-DVBE-OBE**): _____
- For **DBE & DVBE** Certified Subcontractors, Vendor/Supplier, or Manufacturer:
 - Certifying Entity: (SBA: VETERANS AFFAIRS, SCDOT, GOVERNORS OFFICE, etc.):
▪ _____
 - Certification Number: _____
▪ **Attach a copy of the Certification to this document.**
- **Check here if non-certified (self-identified).**

Will be performing a commercially useful function; executing a distinct element of work; performing, managing and supervising work.

- Category of work to be performed and/or product supplied _____

Is in good standing with State of South Carolina (must be in good standing with the State of South Carolina regarding payments of taxes and required business licenses).

Has a valid business license.

Company Name: _____

Address: _____

Current Business License Number _____

Phone Number: _____

I certify by my signature below that all of the information given above is true and accurate to the best of my knowledge. I also recognize that by signing - any false information above may lead to penalties or sanctions.

Owner's Name: _____

Signature: _____

Sworn to before me this _____ day of _____, 20_____

Notary Public for the State of _____

My Commission Expires: _____

To be completed by eligible Subcontractor, Vendor/Supplier, and/or Manufacturer

Please complete and submit this document to: Project Bidder with all other applicable forms.

EQUAL EMPLOYMENT OPPORTUNITY

A. During the performance of this Contract, the Contractor agrees as follows:

1. The Contractor shall not discriminate against any employee, or applicant for employment, because of race, religion, color, sex, or national origin. As used herein, the words "shall not discriminate" shall mean and include, without limitation, recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training including apprenticeship; promoted; upgraded; demoted; downgraded; transferred, laid-off; and terminated.
2. The Contractor shall in all solicitation or advertisement for employees, placed by or on behalf of the Contractor state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex or national origin.
3. The Contractor shall send to each labor union or representative of the workers, with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or worker's representative of the Contractor's commitments under the Equal Employment Opportunity Program of the Owner and under this Article and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The Contractor and his subcontractors shall file compliance reports at reasonable times and intervals with the Owner in the form and to the extent prescribed by the Owner. Compliance reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and their subcontractors.

B. The Owner is committed to ensuring full and equitable participation by subcontracting businesses in provision of goods and services on a contractual basis. Bidders shall be fully informed of the Subcontracting Outreach Program as set forth in the contract documents. The program requires bidders to make subcontracting opportunities available to a broad base of qualified subcontractors and to meet or exceed the mandatory level of subcontracting participation. The Owner supports a healthy, free market system that seeks to include responsible businesses and provide maximum opportunities for business growth and development.

C. The Contractor shall identify all subcontractors and vendors, including Disadvantaged Business Enterprises, Disabled Veteran Business Enterprises and Other Business Enterprises, to be used on this project on the sheet provided as part of the bid proposal. The Contractor shall require all subcontractors and vendors to keep their bids confidential. The Contractor shall, in performance of the Contract, only use those subcontractors and vendors upon which the Contractor's bid was based. Subcontractor and vendor substitutions shall only be made upon the Owner's approval. The Contractor shall enter into contracts with those subcontractors and vendors, in the same dollar amount upon which the Contractor's bid was based, prior to award of the Contract. Such contracts shall be contingent upon award of the Contract by the Owner and the Owner's Notice to Proceed to the Contractor. Further, such contracts shall constitute a Condition Precedent to the Owner's obligation to pay for any work performed under the Contract for Construction. Each pay request shall identify the dollar amount that will be paid to each subcontractor and vendor for work performed and materials/products furnished under the Contract. The Contractor shall provide the name of each subcontractor and vendor and a description of the work performed and materials/products furnished by each subcontractor and vendor and the dollar amount to be paid to each subcontractor and vendor.



IMMIGRATION REFORM BILL
STATEMENT OF EMPLOYMENT VERIFICATION ELIGIBILITY
BY GENERAL CONTRACTORS

Under the South Carolina General Assembly Immigration Reform Bill, state law requires all public employers to take steps to ensure their General Contractors comply with the law's employment verification requirements.

To meet the law's obligations, the City of Columbia is requiring that all General Contractors

- (1) comply with the verification requirements of the Immigration Reform Bill and
- (2) provide to the City of Columbia documentation needed to establish compliance or that the law does not apply to the Contractors (and any subcontractors or sub-subcontractors).

DATE: _____

Project: #WM363701 Extension To The Town Of Chapin From I-26 To Stonewall Court

CONTRACTOR: _____
(Company Name)

Will comply with employment verification requirements under the South Carolina General Assembly Immigration Reform Bill as referenced above.

(Signature)

(Title)



**City of Columbia
Qualification Statement
Local Business Enterprise (LBE)
(DEPARTMENT OF UTILITIES & ENGINEERING)
Revised 1.10.14**

By checking all boxes below, I certify that **My Company** meets all of the following qualifications to be eligible for the local vendor preference. I understand qualifications *will* be researched and verified by the Compliance Team. The City reserves the right to audit the company's qualifications for the local vendor preference as the City deems necessary and re-certify the company at least once every four years. A company must be certified PRIOR to bid openings. Yes, my company:

- Is independently owned and operated (Ownership of a local business must be direct, independent, and by individuals and/or other businesses within the Columbia-Newberry CSA. Company owner **must** provide document verification of local residency. (Copy of driver's License, utility bill, most current individual or corporate state and/or federal tax return).
- Is in good standing with State of South Carolina (LBE firm must be in good standing with the State of South Carolina regarding its payments of taxes and required business licenses).
- Has a business license in one of the 7 counties making up the CSA jurisdiction.
- Has at least one year of presence within the CSA Jurisdiction (LBE must have presence within any of the 7 CSA jurisdictions for at least one year prior to applying for LBE Certification issued by the City of Columbia).
7 CSA Jurisdictions include: Calhoun, Fairfield, Kershaw, Lexington, Newberry, Richland and Saluda.
- Has at least 50% of employees residing within any of the 7 CSA jurisdictions. Applicant must attach a list of all owner/employee addresses and submit with this Qualification Statement - - *Names are optional, give street address, city, state & zip. (This rule applies to full-time, part-time and contract employees.)*

Note: Term of certification: Certification is valid for a period of 4 years from issue date. 30 days prior to expiration the LBE firm may submit documentation to re-certify.

Company Name: _____
 Address: _____ Type of Products or Services: _____
 Please self-identify ownership as one: Minority___ Women-owned___ Other___ (tracking purposes only)
 Current Business License Number: _____ County? _____
 Phone Number: _____ Email: _____ COC Vendor # _____

I certify with my signature below that all of the information given above is true and accurate to the best of my knowledge. I also recognize that by signing that any false information indicated above may lead to penalties or sanctions.

Owner's Name: _____ (Print) _____ (Signature)
NOTARY - Sworn to before me this _____ day of _____ 20_____
 Notary Public for the State of _____ My Commission Expires: _____
 Notary Name: _____ (Print) _____ (Signature)

 Please submit this **ORIGINAL** document to:
 Department of Utilities and Engineering
 Attn: LBE Administrator / Team
 PO Box 147 / 1136 Washington Street, 5th Floor
 Columbia, SC 29217
 Tel: (803) 545 3369
 Fax: (803) 545-4130
 Email: evcassell@columbiasc.net

Qualified / Not Qualified: _____ Date: _____
 (Compliance Authorized Signature)