



CITY OF COLUMBIA
BIKE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC)
November 14, 2016
4:30 PM
Engineering Conference Room, 6th Floor, 1136 Washington Street, Columbia, SC 29201

**BETHANY BELL • BRIAN FAULKNER • CHRISTINA GALARDI • DEBRA BLOOM • ERNEST GRIGG •
FRITZ HAMER • GENE BELL • JANE DOWNEY • JOHN GREEN • JULIE HARTWELL • KEITH GOSSELIN •
MICHAEL JURAS • SCOTT THORPE**

The Bicycle and Pedestrian Advisory Committee (BPAC) November regular meeting was held in the Engineering Conference Room at 1136 Washington Street. Committee chairperson Keith Gosselin called the meeting to order at 4:35 and the following members were present: Keith Gosselin, Bethany Bell, Brian Faulkner, Christina Galardi, Debbie Bloom, Ernie Grigg, Jane Downey, John Green, Julie Hartwell, Michael Juras and Scott Thorpe. Also present were Planning Administrator, John Fellows and Comprehensive Planner, Leigh DeForth.

This was the first meeting attended by newly appointed BPAC committee members. The first item on the agenda was a review of the BPAC information binders by Leigh DeForth. The binders include the BPAC by-laws, strategic plan, 2017 calendar, Walk Bike Columbia plan and a list of BPAC members. All members present were then invited to introduce themselves.

Approval of Minutes:

Ms. Bloom made a motion to approve the October 10, 2016 minutes as submitted; Ms. Bell seconded the motion. The motion passed by unanimous vote. Members are encouraged to read pending minutes before the regular meeting. They are linked in the agenda, which will be sent out one week prior to the meeting.

Approval of Revised Bylaws

BPAC member Bethany Bell and Leigh DeForth recently revised the BPAC bylaws to better reflect BPAC goals. The major changes included:

1. Clearly stating the attendance policy to reflect City of Columbia policy for City Council appointed committees.
2. Clarifying BPAC's role and initiatives
3. Fixing typographic errors

Members discussed the bylaws, including the amendment of Section 8, Subsection A, to read "Scheduled meetings of the BPAC shall be held at least once a month. The meeting calendar for the following year shall be adopted by the last meeting of each calendar year, and will be available online."

Ms. Bell made a motion to approve the revision to the bylaws with the above amendment, and the motion was seconded by Ms. Bloom. The motion passed by unanimous vote.

BPAC meeting location:

Next the committee discussed changing the location of the monthly meeting to Richland Library, Room 213, once available. This will encourage increased public participation and improve evening access to the regular BPAC meetings. A motion was made by Mr. Green to move the meeting to the new space once available, and the motion was seconded by Ms. Bell. The motion passed by unanimous vote.

BPAC 2017 Calendar

The 2017 BPAC monthly meeting calendar was reviewed. After discussion of potential conflicts, Ms. Bloom made a motion to approve the calendar as submitted, and Mr. Green seconded the motion. The motion passed by unanimous vote. There was some discussion about increasing social media to advertise BPAC events and it was requested that social media visibility be added as an action item for the 2017 strategic plan.

Strategic Plan Implementation

The committee reviewed several current Strategic Plan Actionable Goals. In the future, Strategic Plan Actionable Goals will be briefly reviewed at the regular meeting. More in-depth discussions will be addressed in subcommittee meetings.

1. SORBA collaboration: John Green reported that SORBA is partnering with Parks and Recreation to improve bicycle access to the Granby Park trail. Parks and Recreation are currently working on funding to hire a trail design consultant. They are also identifying and acquiring easements for the project.

John Green left the meeting.

1. Community Outreach:

Michael Juras described this actionable goal and invited BPAC members to communicate with their neighborhood organizations about having BPAC present the Walk Bike Columbia recommendations for their area. BPAC Community Outreach has met with the following neighborhood organizations: Rosewood, Lyon Street, North Columbia Civic Club, Oakwood Court, Old Shandon, Melrose Heights, Keenan Terrace and Eau Claire. Upcoming presentations will be at Vista Neighborhood Association, Pinehurst Community Council and Crosshill Neighborhood.

2. Open Streets Event:

Jane Downey reported that although the venue will be changing to accommodate the Devine Street Fire Station. The date of the Open Streets event remains April 2, 2017, 1:00-5:00. Open Street events temporarily close streets to automobile traffic so that people may use them for walking bicycling, dancing, playing and socializing.

3. Leigh DeForth described the "[Life is a Cycle](#)" event scheduled for May 13, 2017. This bike ride is one of 31 rides in 31 days and is a partnership event with My City Bikes. The goal of the event is to provide a group ride and education to riders who might not participate in a longer event; the ride will be approximately 10 miles in length.

Ms. Bell made a motion to adjourn the meeting, and Mr. Gosselin seconded the motion. The meeting was adjourned at 5:45 by unanimous vote.

Submitted by,
Debbie Bloom