

CITY OF COLUMBIA PLANNING DEPARTMENT  
**BAILEY BILL - REHABILITATED HISTORIC PROPERTY APPLICATION**  
**PART A - PRELIMINARY REVIEW FORM**

This application is used by the City to review rehabilitation work on historic properties, in accordance with South Carolina 1976 Code Section 4-9-195, and pertinent regulations. Applications must include attachments as listed below and the required review fee to be considered complete. Submit application to the Planning Department, PO Box 147, 1136 Washington Street, Columbia, SC 29217. Phone: 803.545.3222.

**1. PROPERTY INFORMATION**

Historic Name of Property (if known) \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_, South Carolina (ZIP) \_\_\_\_\_  
Use: \_\_\_ Owner-occupied, or \_\_\_ Income-producing  
Estimated project start date \_\_\_\_\_ Estimated project completion date \_\_\_\_\_  
Estimated project costs \$ \_\_\_\_\_  
\*Fair market value of building \$ \_\_\_\_\_ Taxable value of property \$ \_\_\_\_\_

*(PLEASE NOTE: FMV and taxable value of a property may be different. FMV of the building is used by the City of Columbia to determine the threshold for qualifying expenses for the Bailey Bill. The value as understood by Richland County of a property **at the time of preliminary certification** will determine the value at which the property will be assessed for the 20 year abatement period. The **applicant** is responsible for verification of the value of a property and should consult with Richland County on this matter **prior** to the date of preliminary certification.)*

**2. HISTORIC DESIGNATION**

The property must have been designated "historic" by the local government allowing this incentive.  
Significance:  
Construction Date: \_\_\_\_\_ Describe major alterations or additions (give dates): \_\_\_\_\_

This building is a:  
\_\_\_ City Landmark Building \_\_\_ Contributing structure in local historic district \_\_\_ Contributing structure in National Register District \_\_\_ National Register structure  
Give BRIEF overview of the history of the building: \_\_\_\_\_

**3. ATTACHMENTS**

The following information is needed to process your application. Please send complete information with the initial submission:

- \_\_\_ An original signed and completed application;
- \_\_\_ A Cashier's Check for \$150, made out to the City of Columbia for single family residences or duplexes; \$300 for all other properties; application fees are non-refundable.
- \_\_\_ Photographs clearly showing not only the areas to be rehabilitated, but also overall views of the building;
- \_\_\_ Sketched or architectural floor plans of pre-rehabilitation conditions; and
- \_\_\_ Sketched or architectural floor plans of the proposed work.
- \_\_\_ Estimates for proposed work on each architectural feature

**4. OWNER INFORMATION**

Name \_\_\_\_\_ Signature \_\_\_\_\_  
Address \_\_\_\_\_ Date \_\_\_\_\_  
Daytime Telephone \_\_\_\_\_

**PLANNING DEPARTMENT USE ONLY**

\_\_\_ The work as described in this application and attachments appears to meet the Standards for Rehabilitation and would receive final approval if completed as described.  
\_\_\_ The work as described in this application and attachments would meet the Standards for Rehabilitation if the Special Conditions on the attached sheet are met.  
\_\_\_ The work as described in this application and attachments does not appear to meet the Standards for Rehabilitation and is not approved for this property. The attached sheet describes the specific problems with the proposed work.

\_\_\_\_\_  
Authorized Signature \_\_\_\_\_  
Date

CITY OF COLUMBIA  
 PLANNING DEPARTMENT  
**REHABILITATED HISTORIC PROPERTY APPLICATION**  
**PART A - CONTINUED**

**5. DESCRIPTION OF PROPOSED WORK**

Use the spaces below to describe the proposed work. Architectural features would include items such as: roof; exterior brick or siding; windows; doors; site/landscape features; entrance hall; main stair; parlors; fireplaces/mantles; floors/walls/ceilings; mechanical/ electrical/plumbing; etc. If an application has been submitted for the federal Investment Tax Credits, you may use a copy of the description of the proposed work from the federal form for this section, but your submittal must still include the information in sections 1 through 4.

Architectural feature _____ Approximate date of feature _____ Describe feature and its condition    Photograph No. _____ Drawing No. _____	Describe work and impact on feature
Architectural feature _____ Approximate date of feature _____ Describe feature and its condition    Photograph No. _____ Drawing No. _____	Describe work and impact on feature
Architectural feature _____ Approximate date of feature _____ Describe feature and its condition    Photograph No. _____ Drawing No. _____	Describe work and impact on feature
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**PART A - CONTINUED**

**5. DESCRIPTION OF PROPOSED WORK** (Continued):

(Please feel free to make copies of this sheet. Use as many spaces as necessary to fully describe your project.)

Architectural feature _____ Approximate date of feature _____ Describe feature and its condition     Photograph No. _____ Drawing No. _____	Describe work and impact on feature          
Architectural feature _____ Approximate date of feature _____ Describe feature and its condition     Photograph No. _____ Drawing No. _____	Describe work and impact on feature          
Architectural feature _____ Approximate date of feature _____ Describe feature and its condition     Photograph No. _____ Drawing No. _____	Describe work and impact on feature          
Architectural feature _____ Approximate date of feature _____ Describe feature and its condition     Photograph No. _____ Drawing No. _____	Describe work and impact on feature          

*\*Fair market value means the appraised value as certified to the DDRC by a real estate appraiser licensed by the State of South Carolina, the sales price as delineated in a bona fide contract of sale within six months of the time it is submitted, or the most recent appraised value published by the Richland County Tax Assessor.*

CITY OF COLUMBIA  
PLANNING DEPARTMENT  
**REHABILITATED HISTORIC PROPERTY APPLICATION**  
**PART A - AMENDMENT FORM**

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Use this form to propose changes in project work. Submit the completed and signed form to Planning Department, PO Box 147,1136 Washington Street, Columbia, SC 29217. Phone: 803.545.3222; fax: 803.733.8647.

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**Name of Property** (as submitted on Part A form):

\_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_, South Carolina (ZIP) \_\_\_\_\_

**Describe changes in the project work:**

**OWNER INFORMATION**

Name \_\_\_\_\_ Signature \_\_\_\_\_

Address \_\_\_\_\_ Date \_\_\_\_\_

Daytime Telephone \_\_\_\_\_

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**PLANNING DEPARTMENT USE ONLY**

\_\_\_\_ The work as described in this amendment appears to meet the Standards for Rehabilitation and would receive final approval if completed as described.

\_\_\_\_ The work as described in this amendment would meet the Standards for Rehabilitation if the Special Conditions on the attached sheet are met.

\_\_\_\_ This work as described in this amendment does not appear to meet the Standards for Rehabilitation and is not approved for this property. The attached sheet describes the specific problems with the proposed work.

\_\_\_\_\_  
Secretary to the Design/Development Review Commission

\_\_\_\_ See attached sheets

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date