CITY OF COLUMBIA
DESIGN/DEVELOPMENT REVIEW COMMISSION
October 22, 2018
Special Called Meeting – 12:00 PM
1136 Washington Street, Columbia, SC
2nd Floor, Conference Room

Paul Bouknight Robert Broom Harris Cohn Jim Daniel
Angi Fuller Wildt Tom Savory Robert Wynn
Please note that any inquiries regarding these or other projects may ONLY be directed to staff, reachable at 803-545-3222, in order to avoid ex parte communications with commission members

**** Prior to entering the meeting please turn all electronic devices (cell phones, pagers, etc.) to a silent, vibrate or off position.****

I. CALL TO ORDER

II. EXECUTIVE SESSION

The receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim, pursuant to S.C. Code Section 30-4-70(a)(2).

1. Rutter vs. City of Columbia Design Development Review Commission
2. Gawler vs. City of Columbia Design Development Review Commission

III. ADJOURN

CONSENT AGENDA

The Design Development Review Commission uses the consent agenda to approve non-controversial or routine matters by a single motion and vote. Examples of such items include residential site improvements such as fences, minor exterior changes, or signage. If a member of the DDRC or the general public wants to discuss an item on the consent agenda (at the beginning of the meeting), that item is removed from the consent agenda and considered during the meeting. The DDRC then approves the remaining consent agenda items.

MEETING FORMAT

Applicants with requests before the DDRC are allotted a presentation time of 10 minutes. This time should include but is not limited to an overview of the project, case history, and any pertinent meetings held regarding the request. This time also includes all persons presenting information on behalf of the applicant such as attorneys, engineers, and architects. This time limit does not include any questions asked by the DDRC or staff regarding requests. PLEASE NOTE: **all** materials for a submission are due at the deadline date; any new materials handed out at the meeting by the applicant may result in a deferral to allow the Commission adequate time for review. Also, the applicant must provide ten copies of any new material for the DDRC and staff at the meeting.

Members of the general public are given the opportunity to address their concerns in intervals of 2 (two) minutes. **Anyone wishing to give testimony will be sworn in at the beginning of the meeting, and should sign in at the podium for the official record.**

The DDRC reserves the right to amend these procedures on a case-by-case basis.