



We Are Columbia

MEETING DATE: August 16, 2016

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Administrator*

SUBJECT: **RESOLUTION NO.: R-2016-060 Authorizing the City Manager to execute a Professional Services Contract Extension Agreement Between the City of Columbia and the United Way of the Midlands for the Regional Coordination of Homeless Services in the Midlands**

FINANCIAL IMPACT:

ATTACHMENTS:

- R-2016-060 UWM Professional Services Contract Extension Agreement (PDF)

RESOLUTION NO.: R-2016-060

*Authorizing the City Manager to execute a Professional Services Contract Extension Agreement
Between the City of Columbia and the United Way of the Midlands for the
Regional Coordination of Homeless Services in the Midlands*

BE IT RESOLVED by the Mayor and City Council this ___ day of _____, that the City Manager is hereby authorized to execute the attached Professional Services Contract Extension Agreement with the United Way of the Midlands for the Regional Coordination of Homeless Services in the Midlands, or on a form to be approved by the City Attorney, from July 1, 2016 through June 30, 2017, the total compensation for such services shall not exceed One Hundred Twenty-Eight Thousand Four Hundred and Sixty and No/100 (\$128,460.00) Dollars.

(Funding Source: 1018410 638306)

Requested by:

City Manager _____

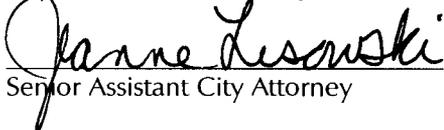
Mayor

Approved by:

City Manager

ATTEST:

Approved as to form:


Senior Assistant City Attorney

City Clerk

Introduced:

Final Reading:

LEGAL DEPARTMENT DRAFT

STATE OF SOUTH CAROLINA)
)
)
)
COUNTY OF RICHLAND)

UNITED WAY OF THE MIDLANDS CONTRACT FOR
PROFESSIONAL SERVICES EXTENSION
AGREEMENT

WHEREAS, the City of Columbia ("City") entered into a Contract for Professional Services ("Contract") with THE United Way of the Midlands ("Consultant") on _____, 2015, which contract term expired on June 30, 2016; and,

WHEREAS, Contractor and City desire to extend Contract for an additional one (1) year term commencing July 1, 2016 and ending on June 30, 2017;

NOW, THEREFORE, in consideration of the mutual undertakings and terms contained herein, the City and Consultant agree as follows:

1. The term of the Contract, which is attached hereto and incorporated herein by reference thereto shall be extended for an additional one (1) year period from July 1, 2016 to June 30, 2017.
2. The total compensation for this one (1) year extension shall not exceed One Hundred and Twenty-Eight Thousand Four Hundred and Sixty (\$128,460.00) Dollars, as indicated on Appendix A attached hereto.
3. Contractor's Scope of Services for this one (1) year extension shall be as reflected in Appendix A.

Except as modified herein and extended hereby, the Contract for Consulting Services shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Extension Agreement for Contract for Professional Services this ____ day of _____, 2016.

WITNESSES:

UNITED WAY OF THE MIDLANDS

BY: _____
Print Name: _____
Its: Executive Director

CITY OF COLUMBIA

BY: _____
Teresa B. Wilson
ITS: City Manager

APPROVED AS TO FORM

Legal Department City of Columbia, SC

APPENDIX A

UWM, serves as lead HUD agency for the Midlands Area Consortium for the Homeless (MACH) which is the HUD designated Homeless Continuum of Care (CoC). As a team, we are committed to ending homelessness in the Midlands. MACH member agencies and other partners provide the direct services, shelter and housing that assist our community's homeless families, individuals, youth and veterans to stability. The complexity of the issue, diversity of the populations and shifting resources and priorities of the community and federal government make coordination key to community success. As lead agency, UWM works with the MACH board and committees to ensure quality services, continuous planning, and coordination for efficiency and cost effectiveness.

In September of 2014, Columbia City Council approved an award to United Way of the Midlands (UWM) to Improve Regional Coordination of Homeless Services in the Midlands. The contract for services was executed in late December 2014. The coordination is supported by federal, private sources, and City funds. This renewal requests supports the FY 2016-17 time period of July 1, 2016 to June 30, 2017.

For the new fiscal year, among UWM's key priorities under the City contract will be to develop plans for new housing and services for unaccompanied youth and long-term homeless populations and continue coordination of meal sharing programs. UWM will also continue to connect homeless providers and the Columbia Police Department to improve system efficiencies.

FY 2016 Homeless Services Budget	City Funds Requested	Federal grants	MACH (cash & in-kind)	UWM (cash & In-kind)	Totals
HMIS costs	\$ -	\$ 13,000.00	\$ 10,000.00		\$ 23,000.00
Staff for systems work	\$ 104,700.00	\$ 202,452.00		\$ 10,000.00	\$ 317,152.00
Travel, printing, and meeting supplies	\$ 5,000.00	\$ 8,000.00	\$ -	\$ 2,000.00	\$ 15,000.00
Program reporting	\$ 13,760.00	\$ 19,221.00	\$ -	\$ 25,000.00	\$ 57,981.00
Training	\$ 5,000.00		\$ -	\$ 5,000.00	\$ 10,000.00
Housing and services provided to clients	\$ -	\$ 2,923,224.00	\$ 6,000,000.00	\$ 1,320,000.00	\$ 10,243,224.00
	\$ 128,460.00	\$ 3,165,897.00	\$ 6,010,000.00	\$ 1,362,000.00	\$10,666,357.00

Proposed tasks under City Scope of Services (Does not include work performed under federal or private resources)	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4
	7/1/16-9/30/16	9/30/16-12/31/16	1/1/17-3/31/17	4/1/17-6/30/17
Develop innovative housing and services for people who are experiencing long-term homeless				
Cultivate and engage landlord relationship networks				
Identify funding for affordable and specialized housing				
Work with Solicitor's office and local hospitals to develop housing and outreach plan for high service use clients				
Develop programs for unaccompanied youth				
Improve communication mechanisms on resources available				
Continue youth roundtable of local stakeholders and implement action plan				
Resource development for specialized housing and services				
Coordinate with justice systems				
Coordinate requests for street engagement				
Coordinate street outreach and implement housing placement based on vulnerability				
Implement program to connect Columbia Police to providers such as youth services, meal share, and street outreach.				
Coordinate meal sharing programs				
Continue meal sharing advisory group				
Continue to add providers to meal share convenient agreement				
Update service map and meal sharing locations				
Continue mechanism for meal sharing providers to share information to enhance coordination				
Employment and training promotion				
Disseminate information and referral purposes				
Analyze gaps in programs and systems				
Identify resources to address gaps				
Disseminate information				
Work with City staff to prioritize information for distribution				

	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4
	7/1/16- 9/30/16	9/30/16- 12/31/16	1/1/17- 3/31/17	4/1/17- 6/30/17
Coordinate 2017 Annual Homeless Count				
Secure county level coordinators and volunteers				
Produce 2017 Count Report				

Reporting and grants management				
Secure contract with City				
First quarter report				
Second quarter report				
Third quarter report				
Establish continuing goals and resource availability for extension				
Fourth quarter report				
Final report per "Deliverables" in RFP instructions				