



We Are Columbia

MEETING DATE: August 16, 2016
DEPARTMENT: Purchasing
FROM: *Sandra Wright, Purchasing Agent*
SUBJECT: P155454 Change Order
FINANCIAL IMPACT:
CLEAN WATER 2020?: No

The Utilities & Engineering Department has submitted a change order for additional engineering services provided due to the October 2015 flooding. The emergency contract (P155454) was executed on December 7, 2015 in the amount of \$37,098.37.

CDM Smith was selected to provide engineering services for the Utilities & Engineering Department. The original purchase order was issued for the vendor to provide these services from October 1, 2015 to October 16, 2015. The submitted change order requests an increase of \$77,835.38. This increase will cover the extended period of service from October 17, 2015 to January 30, 2016.

We respectfully request City Council's approval to ratify this contract for a total amount of \$114,933.75.

CDM Smith is located in Columbia, SC

This was charged as follows:

FR Metro WWTP- FEMA Emergency Operations
2536208- 638400 \$ 114,933.75

ATTACHMENTS:

- P155454 CDM Smith (PDF)
- P155454 CDM Smith Change Order (PDF)



COLUMBIA
 A Capital Place to Be
 1136 Washington St., 4th Floor
 Columbia, South Carolina 29201

PURCHASE ORDER	
P.O. NUMBER	P155454
DATE	12/07/15
VENDOR I.D.	V012772
DELIVERY DATE	
FOB	DESTINATION
REQUISITION NO	R171192
OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE.	

TO: CDM SMITH INC
 50 HAMPSHIRE STREET
 CAMBRIDGE, MA 02139

Page 1 of 1
 LCROBINSON@COLUMBIASC.NET

FAX#

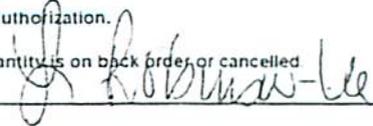
DELIVER ITEMS TO:
 ENGINEERING
 1136 WASHINGTON STREET, 7TH FLOOR
 COLUMBIA, SC 29201

SEND INVOICE TO:
 ACCOUNTING
 PO BOX 147
 COLUMBIA, SC 29217

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION
001	"SC Severe Storms & Floods DR-4241/DR3373 October Emergency Engineering Services CoC Sewer System Primary contact: Katie Barlet 803-545-3244 THANKS, LAWANA ROBINSON-LEE, CPPO, CPPB SENIOR BUYER (v)803.545.3469/ (f) 803.733.8408 lcrobinson@columbiasc.net	37,098.	EA	1.00	37,098.37
SALES TAX					0.00
TOTAL					37,098.37

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Submit all claims for payments by detailed itemized invoice in duplicate.
2. Goods other than those specified on this order must not be substituted or prices changed without authorization.
3. The right of cancellation in case of long delay in shipment is reserved.
4. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.
5. Prepay shipping charges, if any, and add to invoice.
6. Ship "Open Account." No C.O.D.'s will be accepted.

AUTHORIZED SIGNATURE 



1441 Main Street, Suite 1000
 Columbia, South Carolina 29201
 tel: +1 803 758-4500
 fax: +1 803 771-6665
 cdmsmith.com

COLUMBIA, SC, CITY OF - WATER & SEWER
 MR. JOEY D. JACO, PE
 DEPARTMENT OF UTILITIES & ENGINEERING
 P.O. BOX 147
 COLUMBIA, SC 29217

Please Remit To:

P.O. BOX 100902
 ATLANTA, GA 30384-0902

REVISED - DECEMBER 2, 2015
 OCTOBER 28, 2015

INVOICE NUMBER: 80537416/1A
 PROJECT NUMBER: 110617
 PROJECT FUNDING NO: 5529999-
 SS723616-658650

Amount Due
 This Invoice:

\$ 37,098.37

FOR PROFESSIONAL SERVICES PER AGREEMENT BETWEEN THE CITY OF COLUMBIA, SOUTH CAROLINA AND CDM SMITH AMENDED BY CIP #SS723616- 658650 AND PO#P130982 FOR THE CONSENT DEGREE COMPLIANCE PROGRAM AND INFRASTRUCTURE IMPROVEMENTS PROGRAM.

SERVICES FROM OCTOBER 1, 2015 THROUGH OCTOBER 16, 2015

TASK 9 - ADDITIONAL CD SERVICES
TASK 9.FLOOD .1 - FLOOD ASSISTANCE TO THE CITY

Direct Labor
Employees

	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
LAGARENNE, W	PRINCIPAL/ASSOCIATE	1.50	\$ 205.00	\$ 307.50
WAGONER, D	PRINCIPAL/ASSOCIATE	16.00	\$ 205.00	\$ 3,280.00
CULLY, B	PRINCIPAL/ASSOCIATE	24.00	\$ 205.00	\$ 4,920.00
MORANTA, B	SENIOR PROFESSIONAL	6.00	\$ 185.00	\$ 1,110.00
YANDLE, F	SENIOR PROFESSIONAL	17.00	\$ 185.00	\$ 3,145.00
FLOYD, E	PROFESSIONAL III	25.00	\$ 155.00	\$ 3,875.00
KELSO, J	PROFESSIONAL II	2.00	\$ 135.00	\$ 270.00
CULLER, R	PROFESSIONAL II	25.50	\$ 135.00	\$ 3,442.50
WEST, A	PROFESSIONAL II	7.00	\$ 135.00	\$ 945.00
BEERS, J	PROFESSIONAL I	59.00	\$ 115.00	\$ 6,785.00
O'SELL, E	PROFESSIONAL I	5.50	\$ 115.00	\$ 632.50
CLEM, A	GIS SPECIALIST	19.50	\$ 95.00	\$ 1,852.50
ELDERS, P	PROJECT ADMINISTRATION	10.00	\$ 80.00	\$ 800.00
Total:		218.00		\$ 31,365.00

Outside Professionals

DESA, Inc	\$ 3,220.00
Subtotal:	\$ 3,220.00
5% Markup	\$ 161.00
Total:	\$ 3,381.00
Total:	\$ 3,381.00

EXPENSES

(billed at 7.5% of salary)

\$ 2,352.37

TOTAL: \$ 37,098.37



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 ATLANTA, GA 30384-0902

REVISED - DECEMBER 2, 2015
 NOVEMBER 23, 2015

INVOICE NUMBER: 80538542/3A
 PROJECT NUMBER: 110614/110617
 PROJECT FUNDING NO: 5529999-
 SS723616-658650

Amount Due
 This Invoice:

\$ 8,457.56

FOR PROFESSIONAL SERVICES PER AGREEMENT BETWEEN THE CITY OF COLUMBIA, SOUTH CAROLINA AND CDM SMITH AMENDED BY CIP #SS723616- 658650 AND PO#P130982 FOR THE CONSENT DEGREE COMPLIANCE PROGRAM AND INFRASTRUCTURE IMPROVEMENTS PROGRAM.

SERVICES FROM OCTOBER 17, 2015 THROUGH OCTOBER 31, 2015

TASK 9 - ADDITIONAL CD SERVICES
 TASK 9.FLOOD .1 - FLOOD ASSISTANCE TO THE CITY

<u>Direct Labor</u>		<u>Hours</u>	<u>Rate</u>	<u>Total</u>
<u>Employees</u>	<u>Description</u>			
LAGARENNE, W	PRINCIPAL/ASSOCIATE	0.50	\$ 205.00	\$ 102.50
WAGONER, D	PRINCIPAL/ASSOCIATE	3.00	\$ 205.00	\$ 615.00
CULLY, B	PRINCIPAL/ASSOCIATE	3.00	\$ 205.00	\$ 615.00
FLOYD, E	PROFESSIONAL III	2.50	\$ 155.00	\$ 387.50
KELSO, J	PROFESSIONAL II	11.00	\$ 135.00	\$ 1,485.00
CULLER, R	PROFESSIONAL II	23.50	\$ 135.00	\$ 3,172.50
BEERS, J	PROFESSIONAL I	10.00	\$ 115.00	\$ 1,150.00
ELDERS, P	PROJECT ADMINISTRATION	2.00	\$ 80.00	\$ 160.00
SHEALY, E	PROJECT ADMINISTRATION	1.75	\$ 80.00	\$ 140.00
SEIBEL, A	PROJECT ADMINISTRATION	0.50	\$ 80.00	\$ 40.00
Total:		57.75		\$ 7,867.50

EXPENSES

(billed at 7.5% of salary)

\$ 590.06
 \$ 590.06

TOTAL: \$ 8,457.56



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 P.O. BOX 147
 COLUMBIA, SC 29217

Please Remit To:

P.O. BOX 100902
 ATLANTA, GA 30384-0902

DECEMBER 15, 2015

INVOICE NUMBER: 80541634/4A

PROJECT NUMBER: 110617
 PROJECT FUNDING NO: 5529999-
 SS723616-658650

Amount Due
 This Invoice:

\$ 38,200.13

FOR PROFESSIONAL SERVICES PER AGREEMENT BETWEEN THE CITY OF COLUMBIA, SOUTH CAROLINA AND CDM SMITH AMENDED BY CIP #SS723616- 658650 AND PO#P130982 FOR THE CONSENT DEGREE COMPLIANCE PROGRAM AND INFRASTRUCTURE IMPROVEMENTS PROGRAM.

SERVICES FROM NOVEMBER 1, 2015 THROUGH NOVEMBER 28, 2015

TASK 9 - ADDITIONAL CD SERVICES
TASK 9.FLOOD .1 - FLOOD ASSISTANCE TO THE CITY

Direct Labor

<u>Employees</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
MCGUIRE, M	OFFICER	1.50	\$ 230.00	\$ 345.00
LAGARENNE, W	PRINCIPAL/ASSOCIATE	23.00	\$ 205.00	\$ 4,715.00
WAGONER, D	PRINCIPAL/ASSOCIATE	1.00	\$ 205.00	\$ 205.00
CULLY, B	PRINCIPAL/ASSOCIATE	12.00	\$ 205.00	\$ 2,460.00
FLOYD, E	PROFESSIONAL III	4.50	\$ 155.00	\$ 697.50
BAUER, J	PROFESSIONAL III	10.00	\$ 155.00	\$ 1,550.00
CORLEY, R	PROFESSIONAL II	11.00	\$ 135.00	\$ 1,485.00
KELSO, J	PROFESSIONAL II	63.00	\$ 135.00	\$ 8,505.00
CULLER, R	PROFESSIONAL II	35.50	\$ 135.00	\$ 4,792.50
STINSON, P	PROFESSIONAL II	32.00	\$ 135.00	\$ 4,320.00
BEERS, J	PROFESSIONAL I	26.50	\$ 115.00	\$ 3,047.50
OWEN, L	PROFESSIONAL I	1.50	\$ 115.00	\$ 172.50
MOZINGO, J	PROFESSIONAL I	24.00	\$ 115.00	\$ 2,760.00
SHEALY, E	PROJECT ADMINISTRATION	6.00	\$ 80.00	\$ 480.00
Total:		251.50		\$ 35,535.00

EXPENSES

(billed at 7.5% of salary)

\$ 2,665.13

TOTAL: \$ 38,200.13





COLUMBIA, SC, CITY OF - WATER & SEWER
 MR. JOEY D. JACO, PE
 DEPARTMENT OF UTILITIES & ENGINEERING
 P.O. BOX 147
 COLUMBIA, SC 29217

Please Remit To:

P.O. BOX 100902
 ATLANTA, GA 30384-0902

JANUARY 15, 2016

INVOICE NUMBER: 80544077/5A

PROJECT NUMBER: 110617
 PROJECT FUNDING NO: 5529999-
 SS723616-658650

Amount Due
 This Invoice:

\$ 21,193.63

FOR PROFESSIONAL SERVICES PER AGREEMENT BETWEEN THE CITY OF COLUMBIA, SOUTH CAROLINA AND CDM SMITH AMENDED BY CIP #SS723616- 658650 AND PO#P130982 FOR THE CONSENT DEGREE COMPLIANCE PROGRAM AND INFRASTRUCTURE IMPROVEMENTS PROGRAM.

SERVICES FROM NOVEMBER 29, 2015 THROUGH JANUARY 2, 2016

TASK 9 - ADDITIONAL CD SERVICES
TASK 9.FLOOD .1 - FLOOD ASSISTANCE TO THE CITY

Direct Labor

<u>Employees</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
HUFFSTETLER, W	OFFICER	2.00	\$ 230.00	\$ 460.00
LAGARENNE, W	PRINCIPAL/ASSOCIATE	29.00	\$ 205.00	\$ 5,945.00
CULLY, B	PRINCIPAL/ASSOCIATE	8.00	\$ 205.00	\$ 1,640.00
KELSO, J	PROFESSIONAL II	28.00	\$ 135.00	\$ 3,780.00
CULLER, R	PROFESSIONAL II	17.00	\$ 135.00	\$ 2,295.00
STINSON, P	PROFESSIONAL II	21.00	\$ 135.00	\$ 2,835.00
BEERS, J	PROFESSIONAL I	2.00	\$ 115.00	\$ 230.00
MOZINGO, J	PROFESSIONAL I	22.00	\$ 115.00	\$ 2,530.00
Total:		129.00		\$ 19,715.00

EXPENSES

(billed at 7.5% of salary)

\$ 1,478.63

TOTAL: \$ 21,193.63





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 MR. JOEY D. JACO, PE
 DEPARTMENT OF UTILITIES & ENGINEERING
 P.O. BOX 147
 COLUMBIA, SC 29217

Please Remit To:

P.O. BOX 100902
 ATLANTA, GA 30384-0902

FEBRUARY 16, 2016

INVOICE NUMBER: 80546738/6A

PROJECT NUMBER: 110617

PROJECT FUNDING NO: 5529999-
 SS723616-658650

Amount Due
 This Invoice:

\$ 9,984.06

FOR PROFESSIONAL SERVICES PER AGREEMENT BETWEEN THE CITY OF COLUMBIA, SOUTH CAROLINA AND CDM SMITH AMENDED BY CIP #SS723616- 658650 AND PO#P130982 FOR THE CONSENT DEGREE COMPLIANCE PROGRAM AND INFRASTRUCTURE IMPROVEMENTS PROGRAM.

SERVICES FROM JANUARY 3, 2016 THROUGH JANUARY 30, 2016

TASK 9 - ADDITIONAL CD SERVICES
TASK 9.FLOOD.1 - FLOOD ASSISTANCE TO THE CITY

Direct Labor

<u>Employees</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
HUFFSTETLER, W	OFFICER	10.50	\$ 230.00	\$ 2,415.00
LAGARENNE, W	PRINCIPAL/ASSOCIATE	22.00	\$ 205.00	\$ 4,510.00
KELSO, J	PROFESSIONAL II	8.00	\$ 135.00	\$ 1,080.00
CULLER, R	PROFESSIONAL II	8.50	\$ 135.00	\$ 1,147.50
PRICE, C	PROFESSIONAL II	1.00	\$ 135.00	\$ 135.00
Total:		50.00		\$ 9,287.50

EXPENSES

(billed at 7.5% of salary)

\$ 696.56

TOTAL: \$ 9,984.06



**CITY OF COLUMBIA
PURCHASING DIVISION**
***For Internal Use Only

PO Change/Modification Order Form

Contract Number:	
Procurement Officer:	
Phone:	803.545.3470
E-Mail Address:	
Address:	1136 Washington St., 4 th Floor Columbia, SC 29201

Routing Date: 7 / 18 / 2016

Form must be completed for all requested changes modifications greater than \$100.00.

DESCRIPTION: Emergency Flood Justification No. 13 Engineering Support Services
by CDM Smith

DEPARTMENT NAME AND REQUESTOR: Utilities & Engineering- John Riggs

CONTRACTOR'S NAME AND ADDRESS: CDM Smith 1441 Main Street Suite 1000 Columbia SC 29201

PURCHASE ORDER NUMBER (if applicable): P155454 CHANGE ORDER # 1

TYPE OF CHANGE (check all applicable boxes):

- Purchase Order Increase
- Purchase Order Decrease
- Change to Contract Scope of Work
- Administrative Change to Contract (such as changes in paying office, name of Agency Contract Administrator, etc.)
- Change to ORG or OBJ
- Other Change

Brief Explanation/Justification: Emergency Flood support services were needed to extended to January 30, 2016.

Requested Amount of Increase/Decrease: \$ 77,835.38 Original PO Amount: \$ 37,098.37

Amount of Previous Change Orders: \$ _____ Revised PO Amount: \$ _____

Change requested for item number (line number on requisition) _____

Accounting Information on Original PO: ORG Same as previous OBJ _____ (Required)

Funding/Account Info for Change Order: ORG _____ OBJ _____ (Required)

List any special instructions if transfers are needed from another account for this Change Order (Include ORG/OBJ codes):

Note: The appropriate Account Verifiers for each Department must review all change orders prior to routing for approvals. If the revised amount of this change order exceeds the signature approval amount all signatures must be obtained to dollar amount. Division/Department (\$100.01 - \$5,000):

Recommended for Approval: [Signature] DIREKTA USE
(Signature) (Title)

Assistant City Manager Approval (\$5,000.01-25,000):

Recommended for Approval: _____
(Signature) (Title)

City Manager Approval (\$25,000.01 - \$50,000):

Recommended for Approval: _____
(Signature) (Title)

City Manager, please acknowledge:

This agreement may be executed in one or more counterparts, all of which shall be considered one and the same agreement, and shall become a binding agreement when one or more counterparts have been signed by and delivered to each of the parties. Such delivery may occur by facsimile or email/pdf and any counterparts exchanged in this manner shall be considered originals.