



CITY OF COLUMBIA
AGENDA MEMORANDUM

MEETING DATE: July 19, 2016

DEPARTMENT: Purchasing

FROM: *Sandra Wright, Purchasing Agent*

SUBJECT: Contract Renewal, Booking Youth and Adult Sports - Bid #012-15-16

FINANCIAL IMPACT:

ORIGINAL BUDGET: \$71,960.00

I respectfully request City Council's approval for the contract renewal for Booking Youth and Adult Sports Officials, Fiscal Year July 2016 through June 2017 as requested by the Parks and Recreation Department. This is Year one of one annual option to extend stated in the original contract with HOTEK Sports, Bid #012-15-16.

I ask that you seek Council's approval to continue the contract renewal with HOTEK Sports, at an amount not to exceed the following cost.

Sport Events	Number of Events	Pricing
Youth Basketball	300	\$17,700
Youth Baseball	110	\$ 7,950
Youth Girl Softball	40	\$ 1,080
Youth Soccer	30	\$ 1,050
Adult Softball	200	\$10,800
Adult Kickball	450	\$24,300
Adult Basketball	80	\$ 5,840
Adult Volleyball	60	\$ 3,240
Total Cost		\$71,960.00

HOTEK Sports is located in Columbia, SC

This will be charged as follows:

Parks & Recreation /Recreation Programs - Professional Services
1015106-636600 \$71,960.00

ATTACHMENTS:

- Signed Contract Renewal Letter - Booking Youth and Adult Sports (PDF)

- Original Response Info-012-15-16 Booking Youth and Adult Sports Officials Bid Tabulation (PDF)
- Original Award Info-HOTEP Sports (PDF)



We Are Columbia

May 2, 2016

Mr. Warren Bolden
HOTEP Sports
2123 Barhamville Road
Columbia, SC 29204

Re: Contract Renewal, Bid 012-15-16, Booking Youth and Adult Sports

Dear Mr. Bolden:

The current awarded period on the above referenced contract will expire on June 30, 2016. There is a provision for an extension in this contract for one (1) additional year. I am inquiring to see if you would be interested in extending the contract, noted above for the additional one year period, July 1, 2016 to June 30, 2017.

Please annotate on the bottom of this letter, with your signature and date, as to whether you are interested or not in extending the contract for the one year, ending June 30, 2017, at the current price as outlined in Bid 012-15-16 with the same terms and conditions. Further, the City of Columbia retains the right to increase or decrease the number of games needed.

Also, please e-mail a copy of this signed letter back to our office no later than 5:00 PM on Monday, May 9, 2016. In addition, please mail the *original* signed version of this letter back to me while retaining a *copy* for your files.

I am looking forward to your response.

G. William Henry II

G. WILLIAM HENRY II, BUYER
City of Columbia Purchasing Division
1136 Washington Street, 4th Floor
Columbia, SC 29201
Phone: 803-545-3474 Fax: 803-733-8408
Email: gwhenry@columbiasc.net

I agree to extend the current contract (Bid 012-15-16), for the additional one (1) provisional year, from July 1, 2016 to June 30, 2017. All terms and conditions as outlined in Bid 012-15-16 are applicable, fully enforceable and will remain unchanged.

Yes No

Warren Bolden 5/5/2016
Signature/Date

WARREN BOLDEN
Printed Name of Signer

Comments: _____

Bid Tabulation Report
012-15-16: BOOKING YOUTH AND ADULT SPORTS OFFICIALS
Tuesday, December 08, 2015

Item #	Product Code	Product Description	Quantity	Unit Price	Extended
Bidder ID: B001406 - HOTEK					
2123 Barhamville Road Columbia, 29204-			Terms and Conditions: I Agree Noncollusion: Y Local Preference: Yes AMENDMENT: Y Certified Local Vendor: Y		
1	96168	BOOKING YOUTH AND ADULT SPORTS OFFICIALS SERVICES: YOUTH BAS	1.00	17,700.00	17,700.00
2	9616802	YOUTH BASEBALL	1.00	7,950.00	7,950.00
3	9616803	YOUTH GIRLS SOFTBALL	1.00	1,080.00	1,080.00
4	9616804	YOUTH SOCCER	1.00	1,050.00	1,050.00
5	9616805	ADULT SOFTBALL	1.00	10,800.00	10,800.00
6	9616806	ADULT KICKBALL	1.00	24,300.00	24,300.00
7	9616807	ADULT BASKETBALL	1.00	5,840.00	5,840.00
8	9616808	ADULT VOLLEYBALL	1.00	3,240.00	3,240.00
Total HOTEK					71,960.00

Note: The bid tabulation above may reflect the apparent low bidder; however an evaluation will be done to determine if the bid meets all bid requirements before an award is made.

Submit Responses Online using the City of
Columbia's Bid Online
Phone Number: (803)545-3470

**CITY OF COLUMBIA
INVITATION TO BID
BIDDER ACKNOWLEDGEMENT**

Date: November 24, 2015

Bids will be opened at 11:00 A.M. on
12/8/15 and may not be withdrawn
within 60 days after such date and time.

Bid No: 012-15-16

Bid Title: Booking Youth and Adult Sports Officials

Vendor Name: **HOTEP Sports**

Vendor Mailing Address: **2123 Barhamville Road**

City-State-Zip: **Columbia, SC 29204**

Telephone No: **803.665.1250**

Fax No:

Reason For No
Bid:

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of the bid and certify that I am authorized to submit this bid. In submitting a bid to an agency of the City of Columbia, the bidder offers and agrees that if the bid is accepted, the bidder will convey, sell, assign or transfer to the City of Columbia all rights, title, interest in and to all causes of action it may now or hereafter acquire under the Anti-trust laws of the United States and the State of South Carolina for price fixing relating to the particular commodities or services purchased or acquired by the City of Columbia. At the discretion of the City of Columbia, such assignment shall be made and become effective at the time the purchasing agency tenders final payment to the bidder.


AUTHORIZED SIGNATURE (MANUAL)

Warren Bolden/Booking Agent

AUTHORIZED SIGNATURE/TITLE (TYPED)

boldenpanther1@yahoo.com

E-MAIL ADDRESS

General Conditions

Electronic Bids: All bids must be submitted using the Bid Online System. Bids not submitted on the Bid Online System may be rejected. All bids are subject to the conditions specified herein. Those which do not comply with these conditions are subject to rejection.

1. EXECUTION OF BID: Bid must be submitted online by an authorized representative.
2. NO BID: If not submitting a bid, respond by indicating no-bid using bid online and explain the reason in the space provided for comments.
3. BID OPENING: Shall be public on the date and at the hour specified on the bid. It is the bidder's responsibility to assure that his bid is submitted. Bids which for any reason are not so submitted may not be considered. Offers by telegram or telephone are not acceptable. A bid may not be altered after the opening of the bids. NOTE: Bid tabulation will be posted online under the tabulations section of bid online. Bid tabulations will not be provided by telephone.
4. PRICES, TERMS, & PAYMENT: Firm prices shall be bid and shall include all packing, handling and shipping or delivery charges.
 - A. Discounts: Bidders may offer a cash discount for prompt payment. However, such discounts shall not be considered in determining the lowest net cost for bid evaluation purposes. Discount time will be computed from the date of satisfactory delivery at place of acceptance or from receipt of correct invoice at the office specified, whichever is later.
 - B. Mistakes: Bidders are expected to examine the specifications, delivery schedule, bid prices and all instructions pertaining to supplies and services. Failure to do so will be at bidder's risk. In case of mistake in extension, the unit price will govern.
 - C. Condition & Packaging: It is understood and agreed that any item offered or shipped as a result of this bid shall be new (current model at the time of this bid). All containers shall be suitable for storage or shipment, and all prices shall include standard commercial packaging.
 - D. Safety Standards: Unless otherwise stipulated in the bid, all manufactured items and fabricated assemblies shall comply with applicable requirements of the Occupational Safety and Health Act, and any standards there under, as well as bearing Underwriters Laboratories labels where appropriate.
 - E. Invoicing & Payment: The contractor shall be paid upon submission of properly certified invoices to the City of Columbia Accounting Division, P.O. Box 147, Columbia, S.C. 29217. At the prices stipulated on the contract at the time the order is placed, after delivery and acceptance of goods, less deductions if any, as provided, invoices shall contain the Contract Number and Purchase Order Number. The City of Columbia will not pay invoices submitted from a third party. Invoices shall be submitted by the company shown on the Purchase Order.
5. MANUFACTURER'S NAME & APPROVED EQUIVALENTS: Any manufactures names, trade names, brand names, information and/or catalogue numbers listed in a specification are for information and are not intended to limit competition. The bidder may offer any brand for which he is an authorized representative, which meets or exceeds the specification for any item(s). If bids are based on equivalent products, indicate on the bid form the manufacturer's name and number. Bidder shall submit with his bid, cuts, sketches and descriptive literature and/or complete specifications. Reference to literature submitted with a previous bid will not satisfy this provision. The bidder shall also explain in detail the reason(s) why the proposed equivalent will meet the specifications and not be considered an exception thereto. The City of Columbia reserves the right to determine acceptance of item(s) as an approved equivalent. Bids, which do not comply with these requirements, are subject to rejection. Bids lacking any written indication of intent to bid an alternate brand will be received and considered in complete compliance with the specifications as listed on the bid form. The Division of Purchasing is to be notified of any proposed changes in (a) materials used, (b) manufacturing process, or (c) construction. However, changes shall not be binding upon the City unless evidenced by a Change Notice issued and signed by the City Purchasing Agent.

General Conditions Continued

6. **INTERPRETATIONS:** Any questions concerning conditions and specifications shall be directed in writing to this office for receipt no later than ten (10) days prior to the bid opening. Inquiries must reference the date of bid opening and bid number. No interpretation shall be considered binding unless provided in writing by the City of Columbia in response to requests in full compliance with this provision.
7. **CONFLICT OF INTEREST:** All bidders must disclose with their bid the name of any officer, director, or agent who is also an employee of the City of Columbia or any of its agencies. Further, all bidders must disclose the name of any City employee who owns directly or indirectly, an interest of five percent (5%) or more in the bidder's firm or any of its branches.
8. **AWARDS:** As the best interest of the City may require, the right is reserved to make award(s) by individual item, group of items, all or none, or a combination thereof; on a geographical district basis and/or on a statewide basis with one or more suppliers; to reject any and all bids or waive any minor irregularity or technicality in bids received. When it is determined that there is no competition to the lowest responsible bidder, evaluation of other bids is not required. Bidders are cautioned to make no assumptions unless their bid has been evaluated as being responsive.
9. **SERVICE & WARRANTY:** Unless otherwise specified, the bidder shall define any warranty service and replacements that will be provided during and subsequent to this contract. Bidders must explain on an attached sheet to what extent warranty and service facilities are provided.
10. **SAMPLES:** Samples of items, when called for, must be furnished free of expense, and if not destroyed, may upon request, be returned at the bidder's expense. Each individual sample must be labeled with bidder's name, manufacturer's brand name and number, bid number, and item reference. Samples of successful bidder's item(s) may remain on file with the Purchasing Division for the term of the contract. Request for return of samples shall be accompanied by instructions, which include shipping authorization and name of carrier, and must be received within ninety (90) days after bid opening date. If instructions are not received within this time, the commodities shall be disposed of by the City of Columbia.
11. **NON-CONFORMANCE TO CONTRACT CONDITIONS:** Item(s) may be tested for compliance with specifications under the direction of the Purchasing Division, or by other appropriate testing laboratories. The data derived from any tests for compliance with specifications are public record and open, to examination. Items delivered not conforming to specifications may be rejected and returned at vendor's expense. These items and items not delivered as per delivery date in bid and/or purchase order may result in bidder being found in default, in which event any and all re-procurement costs may be charged against the defaulting contractor. Any violation of these stipulations may also result in:
- A. Suppliers name being removed from the Purchasing Division's vendor mailing list.
 - B. All City divisions being advised not to do business with the supplier without written approval from the Purchasing Division until such time as the supplier reimburses the City for all reprocurement and cover costs.
12. **INSPECTION, ACCEPTANCE & TITLE:** Inspection and acceptance will be at destination unless otherwise provided. Title and risk of loss or damage to all items shall be the responsibility of the contract supplier until accepted by the ordering agency unless loss or damage results from negligence by the ordering agency. The contract supplier shall be responsible for filing, processing and collecting all damage claims. However, to assist him in the expeditious handling of damage claims, the ordering agency will:
- A. Record any evidence of visible damage on all copies of the delivering carrier's Bill of Lading.
 - B. Report damage (Visible and Concealed) to the carrier and contract supplier, confirming such reports, in writing, within 15 days of delivery, requesting that the carrier inspect the damaged merchandise.
 - C. Retain the item and its shipping container, including inner packing material, until inspection is performed by the carrier, and disposition given by the contract supplier.
 - D. Provide the contract supplier with a copy of the carrier's Bill of Lading and damage inspection report.
13. **PATENTS & ROYALTIES:** The bidder, without exception, shall indemnify and hold harmless the City of Columbia and its employees from liability of any nature or kind, including cost and expenses for or on account of any copyrighted, patented, or unpatented invention, process or article manufactured or used in the performance of the contract, including its use by the City of Columbia. If the bidder uses any design, device or materials covered by letters, copyright or patent, it is mutually agreed and understood without exception that the bid prices shall include all royalties or cost arising from the use of such design, device, or materials in anyway involved in the work.
14. **PRICE ADJUSTMENTS:** Any price decrease effectuated during the contract period by reason of market change shall be passed on to the City of Columbia. This shall also apply to all in-place equipment or rent or lease plans.
15. **CANCELLATION:** This contract, for the protection of both parties, may be cancelled in whole or in part by either party by giving thirty (30) days prior notice in writing to the other party.
16. **RENEWAL:** The Purchasing Division reserves the option to renew the period of this contract, or any portion thereof, for an additional contract period. Renewal of the contract period shall be by mutual agreement in writing.
17. **LIABILITY:** The supplier shall hold and save the City of Columbia, its officers, agents and employees harmless against the claims by third parties resulting from the supplier's breach of this contract or the supplier's negligence.
18. **FACILITIES:** The City reserves the right to inspect the bidder's facilities at any reasonable time with prior notice.
19. **LITERATURE & PRICE LIST:** The successful bidder must provide a copy of any product literature and price list in excellent quality.
20. **LICENSES AND PERMITS:** It shall be the responsibility of the successful bidder to secure any applicable licenses or permits necessary to do business in the City of Columbia.
21. Upon award to the vendor by the appropriate authority, the terms and conditions contained in the invitation to bid and any attached specifications or other documents attached thereto shall become the contract between the City of Columbia and the vendor.

22. Should funds not be appropriated by Columbia City Council during any of its fiscal years necessary to pay the City's monetary obligations under the contract, this contract shall immediately terminate, without further obligation by the City of Columbia.

23. If this invitation to bid is for professional services to be rendered by the vendor, the Addendum to the Invitation for Bids for Professional Services shall apply as if fully set forth herein verbatim.

24. Protested solicitations and awards.

(a) Right to protest. Any actual or prospective bidder, offeror, contractor, or subcontractor who is aggrieved in connection with the solicitation or award of a contract may protest to the appropriate procurement officer. The protest, setting forth the grievance, shall be submitted in writing within five (5) days after such, aggrieved persons know or should have known of the facts giving rise thereto, but in no circumstance after 10 days of notification of award of contract.

(b) Authority to resolve protests: The appropriate procurement officer shall have authority, prior to the commencement of an administrative review, as provided in this article, to settle and resolve a protest of an aggrieved bidder, offeror, contractor or subcontractor, actual or prospective, concerning the solicitation or award of a contract. This authority shall be utilized in a manner consistent with regulations or laws governing the procurement of supplies, services and construction for the city.

(c) Decision. If the protest is not resolved by mutual agreement, the appropriate procurement officer shall promptly issue a decision in writing within 10 days. The decision shall state the reasons for the action taken.

(d) Notice of decision. A copy of the decision under subsection (c) of this section shall be mailed or otherwise furnished immediately to the protestant and any other party intervening.

(e) Finality of decision. A decision under subsection (c) of this section shall be final and conclusive, unless fraudulent, or unless any person adversely affected by the decision requests a review in writing, setting forth the grievance, to the city manager within 10 days of the decision. The protestant may also request an interview with the city manager.

(f) Request for review. The request for a review shall not stay the contract unless fraudulent.

SC ILLEGAL IMMIGRATION REFORM ACT

Chapter 14 of Title 8 of the SC Code of Laws (July 2008). By signing this offer, you certify that you will comply with the applicable requirements of Title 8, Chapter 14 of the South Carolina Code of Laws and agree to provide to the City of Columbia upon request any documentation required to establish either: (a) that Title 8, Chapter 14 is inapplicable both to you and your subcontractors or sub-contractor; or (b) that you and your subcontractors or sub-contractors are in compliance with Title 8, Chapter 14. Pursuant to Section 8-14-60, "A person who knowingly makes or files any false, fictitious, or fraudulent document, statement, or report pursuant to this chapter is guilty of a felony and upon conviction, must be fined within the discretion of the court or imprisoned for not more than five years, or both." You agree to include in any contracts with your subcontractors language requiring your subcontractors to (a) comply with the applicable requirements of Title 8, Chapter 14, and (b) include in their contracts with their sub-subcontractors language requiring the sub-subcontractors to comply with the applicable requirements of Title 8, Chapter 14.

An overview is available at www.columbiasc.net/purchasing

LOCAL BUSINESS ENTERPRISE PREFERENCE POLICY

Resolution R-2010-066 adopted and incorporated Local Business Enterprise Preference Policy into the City Procurement Regulations. Whereas, the City of Columbia has a significant interest in encouraging the creation of employment opportunities for residents and businesses located within the Columbia-Newberry Combined Statistical area ("CSA"). It is in the interest of the City of Columbia to give preference on eligible local projects to local business enterprises having a moderate degree of employment interchange within the CSA. To claim local vendor preference you must complete the Local Business Enterprise Qualification Statement and upload it with your bid using bid online. The Combined Statistical Area includes: Calhoun, Fairfield, Kershaw, Lexington, Newberry, Richland, and Saluda.

An overview is available at www.columbiasc.net/purchasing

PURCHASING DIVISION
1136 WASHINGTON STREET 4TH FL.
COLUMBIA, S.C. 29201

I N V I T A T I O N F O R B I D S

Sealed bids for Booking Youth and Adult Sports Officials for the City of Columbia Parks and Recreation Facilities is subject to the conditions, and all provisions, etc., set forth herein and attached, will be received electronically using Bid Online until 11:00 (A.M.) December 8, 2015 then publicly opened and read. The commodities and/or services must be furnished as described and specified, delivered to various park locations.

All prices bid must include all costs of transportation to the required destination.

Bid No. 012-15-16

By: Charlene Pelzer Maffett Buyer
 Charlene Pelzer Maffett

QUANTITIES/COMMODITIES, OR SERVICES	UNIT PRICE DOLLAR CENTS*
Lot 1 Youth Basketball per specifications	\$ <u>17,700</u>
Lot 2 Youth Baseball per specifications	\$ <u>7,590</u>
Lot 3 Youth Girl Softball per specifications	\$ <u>2,000</u>
Lot 4 Youth Soccer per specifications	\$ <u>1,050</u>
Lot 5 Adult Softball per specifications	\$ <u>10,800</u>
Lot 6 Adult Kickball per specifications	\$ <u>24,300</u>
Lot 7 Adult Basketball per specifications	\$ <u>5,840</u>
Lot 8 Adult Volleyball per specifications	\$ <u>3,240</u>

All lots per the describe specifications, terms, conditions and special instructions outline on pages 5-9 of the bid document.

The City of Columbia is interested in obtaining bids from qualified Contractor. The services beginning: December 2015 or as soon as approved by City Council. The contract term will extend approximately six (6) months and terminate on June 30, 2016; with the option to renew for one (1) additional year through June 30, 2017.

*Price is to be entered onto Bid Online. **DO NOT** include sales tax in the price.

Note:

1. In addition to submitting bid response using Bid Online, contractor will also attach to Bid Online, mail, and/or hand deliver pages 1-4, 8-11 of bid package as well as all literature and specifications before bid opening. If delivered package must clearly be marked BID#012-15-16 Booking Youth and Adult Sports Officials.
2. All questions must be submitted to Bid Online by December 1, 2015 at 12:00 P.M.
3. All bids (pricing) must be submitted online.

NOTICE TO BIDDERS: Bids must be submitted online. Bids made otherwise will be subject to rejection. All taxes on any item that the City may be required to pay must be shown separately, not included in the price bid.

Specifications – Youth Events

League (Event)	Number of Games	Number of Official/Referee	Number of Scorekeeper
Lot 1 - Basketball	300	2	2

Booking Fee per game = \$ **5.00 Flat Fee**

Total cost # of games x (2) Official/Referee = \$ **10,800**

Total cost # of games x (2) Scorekeeper = \$ **5,400**

League (Event)	Number of Games	Number of Official/Referee	Number of Field Monitor
Lot 2 - Baseball	110	2	1

Booking Fee per game = \$ **5.00 Flat Fee**

Total cost # of games x (2) Official/Referee = \$ **6,050**

Total cost # of games x (1) Field Monitor = \$ **990**

League (Event)	Number of Games	Number of Umpire	Number of Field Monitor
Lot 3 - Girl Softball	40	2	1

Booking Fee per game = \$ **5.00 Flat Fee**

Total cost # of games x (2) Umpire = \$ **1,440**

Total cost # of games x (1) Field Monitor = \$ **360**

League (Event)	Number of Games	Number of Referee	
Lot 4 – Youth Soccer	30	1	

Booking Fee per Game = \$ **5.00 Flat Fee**

Total cost # of games x (1) Referee = \$ **900**

Specifications - Adult Events

League (Event)	Number of Games	Number of Umpire	Number of Field Monitor
Lot 5 - Softball	200	2	1

Booking Fee per game = \$ 5.00 Flat Fee
Total cost # of games x (2) Umpire = \$ 8,000
Total cost # of games x (1) Field Monitor = \$ 1800

League (Event)	Number of Games	Number of Official/Referee	Number of Field Monitor
Lot 6 - Kickball	450	2	1

Booking Fee per game = \$ 5.00 Flat Fee
Total cost # of games x (2) Official/Referee = \$ 18,000
Total cost # of games x (1) Field Monitor = \$ 4,050

League (Event)	Number of Games	Number of Official/Referee	Number of Scorekeeper
Lot 7 - Basketball	80	2	2

Booking Fee per game = \$ 5.00 Flat Fee
Total cost # of games x (2) Official/Referee = \$ 4,000
Total Cost # of games x (2) Scorekeeper = \$ 1,440

League (Event)	Number of Games	Number of Official/Referee	Number of Scorekeeper
Lot 8 - Volleyball	60	2	1

Booking Fee per game = \$ 5.00 Flat Fee
Total cost # of games x (2) Official/Referee = \$ 2,400
Total cost # of games x (1) Scorekeeper = \$ 540

BID NO 012-15-16
BID TITLE: BOOKING FOR YOUTH AND ADULT SPORTS OFFICIALS
VENDOR NAME: HOTE P SPORTS

PRICING BREAKDOWN

YOUTH

LEAGUE

LOT 1 - YOUTH BASKETBALL:	\$18.00 PER REF	X	2	=	\$36.00
	\$9.00 TIMER			=	\$9.00
	\$9.00 SCORER			=	\$9.00
	\$5.00 BOOKING FEE			=	\$5.00
					<u>\$59.00</u>

\$59.00 PER UNIT
X 300 UNITS

\$17,700.00 TOTAL COST

LOT 2 - YOUTH BASEBALL:	\$30.00 PER HOME PLATE REF			=	\$30.00
	\$25.00 PER FIRST BASE REF			=	\$25.00
	\$9.00 PER FIELD MONITOR			=	\$9.00
	\$5.00 BOOKING FEE			=	\$5.00
					<u>\$69.00</u>

\$69.00 PER UNIT
X 110 UNITS

\$7,590.00 TOTAL COST

LOT 3 - YOUTH GIRL SOFTBALL:	\$18.00 PER UMPIRE	X	2	=	\$36.00
	\$9.00 PER FIELD MONITOR			=	\$9.00
	\$5.00 BOOKING FEE			=	\$5.00
					<u>\$50.00</u>

\$50.00 PER UNIT
X 40 UNITS

\$2,000.00 TOTAL COST

LOT 4 - YOUTH SOCCER:	\$30.00 PER REFEREE			=	\$30.00
	\$5.00 BOOKING FEE			=	\$5.00
					<u>\$35.00</u>

\$35.00 PER UNIT
X 30 UNITS

\$1,050.00 TOTAL COST

BID NO 012-15-16
BID TITLE: BOOKING FOR YOUTH AND ADULT SPORTS OFFICIALS
VENDOR NAME: HOTEPE SPORTS

PRICING BREAKDOWN

ADULT

LEAGUE

LOT 5 - ADULT SOFTBALL:	\$20.00 PER REF	X	2	=	\$40.00
	\$9.00 FIELD MONITOR			=	\$9.00
	\$5.00 BOOKING FEE			=	\$5.00
					<u>\$54.00</u>

\$54.00 PER UNIT
X 200 UNITS

\$10,800.00 TOTAL COST

LOT 6 - ADULT KICKBALL:	\$20.00 PER UMP	X	2	=	\$40.00
	\$9.00 PER FIELD MONITOR			=	\$9.00
	\$5.00 BOOKING FEE			=	\$5.00
					<u>\$54.00</u>

\$54.00 PER UNIT
X 450 UNITS

\$24,300.00 TOTAL COST

LOT 7 - ADULT BASKETBALL:	\$25.00 PER REF		2	=	\$50.00
	\$9.00 PER SCORER			=	\$9.00
	\$9.00 PER TIMER			=	\$9.00
	\$5.00 BOOKING FEE			=	\$5.00
					<u>\$73.00</u>

\$73.00 PER UNIT
X 80 UNITS

\$5,840.00 TOTAL COST

LOT 8 - ADULT VOLLEYBALL:	\$20.00 PER REFEREE	X	2	=	\$40.00
	\$9.00 PER SCOREKEEPER			=	\$9.00
	\$5.00 BOOKING FEE			=	\$5.00
					<u>\$54.00</u>

\$54.00 PER UNIT
X 60 UNITS

\$3,240.00 TOTAL COST

BID: \$72,520.00

NONCOLLUSION AFFIDAVIT

State of South Carolina)

County of Richland)ss.)

Warren M. Bolden being first duly sworn, deposes and says that:

(1) He is Warren M. Bolden of HOTEP SPORTS, the Bidder that has submitted the attached Bid: 012-15-16

(2) He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid: 012-15-16

(3) Such Bid is genuine and is not a collusive or sham Bid: 012-15-16

(4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Columbia, S.C. or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

(Signed) Warren M. Bolden

BOOKING AGENT

(Title)

Subscribed and sworn to before me

this 8th day of December 20 15

[Signature]
(Notary Public)

My commission expires 01-03-2017

012-12-16

Joseph Carolina

Richard

Warren M. Golden

HOTEL SPORTS

Warren M. Golden

012-12-16

012-12-16

012-12-16

Faint, illegible text, possibly a list or report.

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012-12-16

012-12-16



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City of Columbia
Qualification Statement
Local Business Enterprise (LBE)
(DEPARTMENT OF UTILITIES & ENGINEERING)

Revised 1.10.14

By checking all boxes below, I certify that My Company meets all of the following qualifications to be eligible for the local vendor preference. I understand qualifications will be researched and verified by the Compliance Team. The City reserves the right to audit the company's qualifications for the local vendor preference as the City deems necessary and re-certify the company at least once every four years. A company must be certified PRIOR to bid openings. Yes, my company:

Is independently owned and operated (Ownership of a local business must be direct, independent, and by individuals and/or other businesses within the Columbia-Newberry CSA. Company owner must provide document verification of local residency. (Copy of driver's License, utility bill, most current individual or corporate state and/or federal tax return).

Is in good standing with State of South Carolina (LBE firm must be in good standing with the State of South Carolina regarding its payments of taxes and required business licenses).

Has a business license in one of the 7 counties making up the CSA jurisdiction.

Has at least one year of presence within the CSA Jurisdiction (LBE must have presence within any of the 7 CSA jurisdictions for at least one year prior to applying for LBE Certification issued by the City of Columbia).
7 CSA Jurisdictions include: Calhoun, Fairfield, Kershaw, Lexington, Newberry, Richland and Saluda.

Has at least 50% of employees residing within any of the 7 CSA jurisdictions. Applicant must attach a list of all owner/employee addresses and submit with this Qualification Statement - - Names are optional, give street address, city, state & zip. (This rule applies to full-time, part-time and contract employees.)

Note: Term of certification: Certification is valid for a period of 4 years from issue date. 30 days prior to expiration the LBE firm may submit documentation to re-certify.

Company Name:
Address: Type of Products or Services:
Please self-identify ownership as one: Minority Women-owned Other (tracking purposes only)
Current Business License Number: County?
Phone Number: Email: COC Vendor #

I certify with my signature below that all of the information given above is true and accurate to the best of my knowledge. I also recognize that by signing that any false information indicated above may lead to penalties or sanctions.

Owner's Name: (Print) (Signature)
NOTARY - Sworn to before me this day of 20
Notary Public for the State of My Commission Expires: Notary
Name: (Print) (Signature)

Please submit this ORIGINAL document to:
Department of Utilities and Engineering
Attn: LBE Administrator / Team
PO Box 147 / 1136 Washington Street, 5th Floor
Columbia, SC 29217

Tel: (803) 545 3369
Fax: (803) 545-4130
Email: evcassell@columbiasc.net

Qualified / Not Qualified: Date:
(Compliance Authorized Signature)