



**CITY OF COLUMBIA**  
**AGENDA MEMORANDUM**

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**MEETING DATE:** July 19, 2016

**DEPARTMENT:** Utilities and Engineering

**FROM:** *Joey Jaco, Director of Utilities and Engineering*

**SUBJECT:** CA#4 SS723617 Consent Decree Program Management

**PRESENTER:** Joey Jaco

**FINANCIAL IMPACT:** Funding for this project has been identified as: 5529999-CIPSS723617-658650. Services will impact all Council Districts.

**ORIGINAL BUDGET:** \$5,300,000.00 (Amendment amount \$5,300,000.00)

**BUSINESS PROGRAM:** Subcontracting Outreach Program

**CLEAN WATER 2020?:** Yes

**FEMA DR-SC4241?:** No

**STRATEGIC GOALS:** Invest in Infrastructure

The above referenced Contract Amendment provides for a one-year extension of the existing Engineering Services Agreement, in accordance with the provisions of the Agreement dated August 21, 2012. The initial term of the Agreement was for one year, with an option to extend annually via Contract Amendment for up to ten (10) years. The extension period of year five (5) services will be from July 1, 2016 to November 30, 2017. The full Scope of Services is more fully outlined in the attached package.

Staff has negotiated with CDM Smith, Incorporated, to provide the above services for a not to exceed fee of \$5,300,000.00. The budget was established at \$5,300,000.00 for this project. CDM Smith, Incorporated has headquarters in Boston, MA and a local office in Columbia, SC. CDM Smith, Incorporated, is a Non-DBE firm located in Columbia. CDM Smith, Incorporated, is an approved Mentor Protégé firm however, this project does not fall under the Mentor Protégé Program. Sub-consultants will be utilized for this project in the following capacities totaling 25%:

- The LPA Group (Unit of the Michael Baker Corporation), a non M/W/SBE firm located in Columbia, will perform construction management review and inspection services in the amount of \$130,000.00 at 2.5% of the contract value.
- Civil Engineering Consulting Services, Incorporated, a WBE firm located in Columbia will perform utility coordination, subsurface utility engineering, construction inspection and project management services in the amount of \$180,000.00 at 3.4% of the contract value.
- DESA, Incorporated an M/W/SBE firm located in Columbia, will perform public outreach, construction inspection and document controls support services in the amount of \$330,000.00 at 6.2% of the contract value.
- Comprehensive Business Consultants, an M/W/SBE firm located in Columbia, will perform program controls analyst services in the amount of \$151,500.00 at 2.9% of the contract value.
- Atlantic South Consulting Services, LLC, an MBE firm located in Charleston, will perform CMMS Implementation and support in the amount of \$145,000.00 at 2.7% of the contract value.
- Grice Consulting, Group, LLC, an MBE firm located in Columbia, will perform document controls support services in the amount of \$388,500.00 at 7.3% of the contract value.

Services to be performed will impact all City Council districts. The contract Amendment will be funded through Capital Projects (5529999-SS723617-658650).

The Legal Department has reviewed and approved the Agreement and the Director of Utilities & Engineering and the Assistant City Manager for Operations recommend approval.

**SS 723617 – CONSENT DECREE PROGRAM MANAGEMENT SERVICES FY 16-17**

**AMENDMENT # 4 - TO AGREEMENT SS 7236**

**BETWEEN OWNER AND ENGINEER**

This Amendment No: 3 is made and entered in this \_\_\_\_\_ day of \_\_\_\_\_, 2016 to the Agreement between CDM Smith Inc. (CDM Smith) (“ENGINEER”) and City of Columbia, South Carolina (“OWNER”) dated August 21<sup>st</sup>, 2012, (“the Agreement”).

WHEREAS, ENGINEER and OWNER entered into the Agreement for the Consent Decree Compliance Program and Infrastructure Improvements Program (Program Management Services), and

WHEREAS, the parties desire to amend the Agreement so as to amend the scope of work , time periods of performance and payment, and/or responsibilities of OWNER; and

WHEREAS, the Agreement provides that any amendments shall be valid only when expressed in writing and signed by parties.

NOW THEREFORE, in consideration of the mutual understandings and Agreements contained herein, the parties agree to amend the Agreement as follows:

1. The Basic Services of ENGINEER as described in the Agreement are amended and supplemented as follows:

The Scope of Services agreed to in year 1 of the contract will be authorized and extended for year 5 of the contract.

2. The responsibilities of the OWNER as described in the Agreement are amended and supplemented as follows:

No changes to the original agreement

3. The time periods for the performance of ENGINEER’s services as set forth in the Agreement are amended and supplemented as follows:

Year 5 Services are intended to fund efforts from July 1, 2016 to June 30, 2017. However, in the event funding is sufficient to extend beyond this period, the contract duration shall be modified to be July 1, 2016, to November 30, 2017.

4. The payment for services rendered by ENGINEER shall be as set forth below:

The total compensation for year 5 services shall not exceed \$5,300,000 (non-inclusive of previous fees) without written authorization. Additionally the billing terms from the original contract as amended shall be in effect, with the following rates (not all rates have changed, but all are listed below):

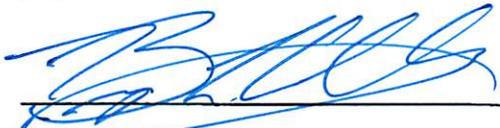
- Rates
  - Officer - \$230
  - Principal / Associate - \$205
  - Senior Professional - \$185
  - Professional III - \$160
  - Professional II - \$140
  - Professional I - \$120

- o Senior Support Services - \$135
- o Designer - \$95
- o Senior Resident Project Representative - \$135
- o Resident Project Representative - \$95
- o GIS Specialist - \$95
- o Project Administration - \$80
- o Intern - \$50

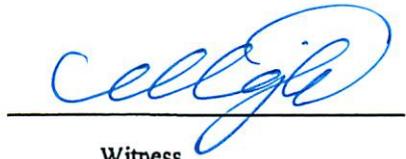
5. Except as herein modified, all terms and conditions of the Agreement shall remain in force and effect.

- A Subconsultant Information Form for Year 5 is attached as Exhibit A to this amendment.

IN WITNESS WHEREOF, the parties hereto have executed this amendment on the date indicated above for the purpose herein expressed.



ENGINEER, CDM Smith Inc.



Witness

Name & Title

Bryan L. Cully Associate, Client Services Leader

DATE: July 8, 2016

\_\_\_\_\_  
OWNER, City of Columbia, South Carolina

Name & Title

\_\_\_\_\_  
DATE: \_\_\_\_\_

\_\_\_\_\_  
Witness

APPROVED AS TO FORM



Legal Department City of Columbia, SC

**SUBCONSULTANT FIRM INFORMATION RECORDS – Exhibit A**

City of Columbia

CIP # SS723617

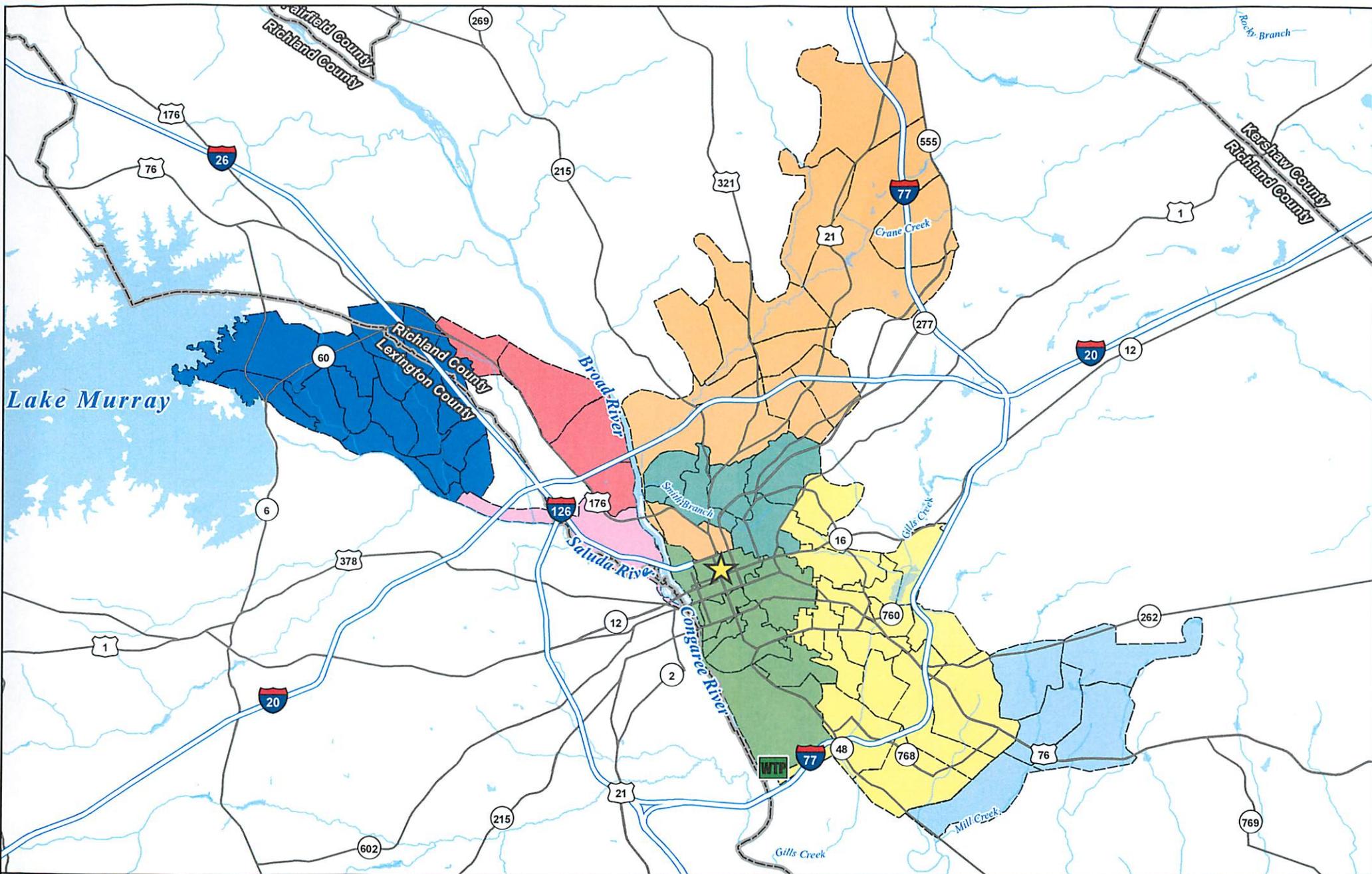
**Consent Decree Compliance and Infrastructure Improvements Program – Program Management**

The Engineer shall list all firms, including minority and female owned firms, providing sub consulting services under this Agreement. The list shall be submitted in the format provided below. Any proposed changes must be submitted in writing to the City, including the reason(s) for the proposed changes, prior to initiation of any action by the Engineer. Any invoices submitted for payment under this Agreement must include the dollar amount to be paid to each firm listed below for the invoice period.

<b>Firm Name and Address</b>	<b>Contact Name and Telephone Number</b>	<b>Group (MBE, FBE) SBE, Non M/F/SBE)</b>	<b>Services to be Provided</b>	<b>Dollar Value of Services</b>
<b>Civil Engineering Consulting Services, Inc.</b> 2000 Park Street, Suite 201 Columbia, SC 29201	Theresa Hodge, P.E. (803) 779-0311 (ext 224)	WBE (Protégé Participant)	Project Management, Utility Coordination, Construction Inspection	\$180,000*
<b>DESA Inc.</b> 400 Percival Road Columbia, SC 29206	Diane Sumpter (803) 743-1124	MBE, WBE, SBE (Protégé Participant)	Document Controls Support, Project Support, Public Outreach	\$330,000*
<b>Comprehensive Business Consultants</b> 1728 Main Street Columbia, SC 29201	Gloria Cyprian-Tanner (803) 733-1607	MBE, FBE, SBE (Protégé Participant)	Program Controls Analyst, Program Controls Support and Administration	\$151,500*
<b>Atlantic South Consulting Services, LLC</b> 3030 Ashley Town Center Drive Suite 101-A ▪ Charleston, SC 29414	Adrian Williams (843) 266-3998	MBE (Protégé Participant)	CMMS Implementation Support, IMS Support	\$145,000*
<b>Grice Consulting Group, LLC</b> 1201 Main Street, Suite 1980 Columbia, SC 29201	John Funny (404) 577-6300	MBE (Protégé Participant)	Document Controls Support, Project Management Support	\$388,500*
<b>F &amp; ME Consultants</b> 3112 Devine Street Columbia, SC 29250	Shawn Epps (803) 254-4540	Non M/F/SBE	Geotechnical Investigations, Construction Phase Material Testing, Construction Inspection	\$0*
<b>The LPA Group, (Unit of Michael Baker Corporation)</b> 700 Huger Street	Mike Leath (803) 254-2211	Non M/F/SBE	Construction Management Review, Standards Development & Inspection	\$130,000*

Columbia, SC 29021				
<b>PAN Inc.      1607 Augusta Road      West Columbia, SC 29169</b>	David Link  (803) 708-4721	Non M/F/SBE	Real Estate and Easement Acquisition	\$0*

\* The needs for the Program Management Scope of Services will vary significantly over the duration of the contract (up to 10 years), and during the course of any specific year based on the City's actual needs and support requests. It is not possible to accurately predict the specific needs of the City and therefore the effort required from each subconsultant. We have included our anticipated amounts that are projections, but the final amounts will likely change from the projected. This form will be submitted with each invoice detailing the amount paid to each sub consultant, as well as update any other subconsultants that may be added to the Program Management team in future years.



Clean Water 2020  
Columbia's Clean Year For Clean Water



We Are Columbia

- City Hall
- Metro WWTW
- Broad River
- Crane Creek
- Gills Creek
- Mill Creek
- Rocky Branch
- Saluda River
- Smith Branch
- West Columbia



1 inch = 3 miles  
0 0.5 1 2 3 Miles

## SS7236-16 CD Program Management

Prepared For: Clean Water 2020

089: JUNE 23, 2015  
CW2020\_Master/Production\_Maps/Project/Location\_Maps/SS7236-16