We Are Columbia

MEMORANDUM

To: Ms. Teresa B. Wilson, City Manager

From: Avril L. McQuilla, Senior Buyer alm

Date: November 8, 2013

Re: Request for Council Approval

Five (5) bids were received for Uniforms as requested by the Fire Department.

I ask that you seek Council's approval for Designlab Inc., meeting specifications. The contract will be for a term of three (3) years with the option to extend for up to one (1) additional year period not to exceed four (4) years. Designlab is an LBE certified vendor although the LBE Preference was not used to determine the low bidder. All prices below are before taxes.

	Each	Total
Lot 1/ Trousers	$25.40	$38,100.00
Lot 2/ Shirts	$23.36	$40,062.40
Total		$78,162.40

Designlab, Inc. is located in Irmo, SC. 29063

This will be charged as follows:

Fire Suppressions- Uniforms and Clothing
1012303 -624100 / $38,100.00

Fire Administration/ County- Uniforms and Clothing
2082301-624100 / $40,062.42

SW
11/12/13