



We Are Columbia

CITY OF COLUMBIA
Human Resources Department
INTEROFFICE MEMORANDUM

TO: The Honorable Mayor Benjamin and Columbia City Council

DATE: November 11, 2013

CC: Teresa Wilson, City Manager
S. Allison Baker, Senior Assistant City Manager
Erika Moore, City Clerk
Kathy Santandreu, Purchasing, Buyer

FROM: Pamela Benjamin, Human Resources Director
Missy Caughman, Budget Director
Natasha Adams, Benefits Administrator

RE: Delta Dental of Missouri Plan Renewal

We are seeking approval from City Council to renew the following contract for the plan period of January 1, 2014 through December 31, 2014:

Delta Dental of Missouri, located in Saint Louis, Missouri, is the third party administrator for the dental benefits plan. The original contract was approved by City Council on December 16, 2009. There are no changes to the contract for plan administration. The funding source is dental insurance fund GL 6028931.

Estimated Annual Administration Fee 2014	\$55,000
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Please note that the amount may fluctuate depending on the number of eligible participants. We ask for your consideration of our recommendation and look forward to continue working to help preserve and potentially improve the benefits provided to our employees and retirees while striving to maintain and control costs.

We look forward to discussing this matter with you further.